



Funded by the Victorian Government
Department of Health and Human Services

*Part of the Australian Network of
Disability Advocacy Services
funded by the Australian Government*

“Our Voice, Our Choice”

ABN: 19 253 808 264

Job Description Aboriginal Advocate

Position: Advocacy support for Aboriginal people with a disability in Horsham and the wider Wimmera region.

Fixed term position: from now to June 30, 2019

Hours per week: 7.5 (one day)

Place of work: Horsham office of GdA, 17 McLachlan St, Horsham; and/or Goolum Goolum Aboriginal Co-op in Horsham

Relevant Award: Social, Community, Home Care and Disability Services Industry Award 2010, level 4.1 community development; salary packaging available.

Answerable to: Executive Officer

Applications close at 5pm on Wednesday October 31, 2018

Appointment is subject to a National Police Check

Background of the organisation

Grampians disAbility Advocacy Association is an incorporated body with a general membership open to anyone with an interest in disability issues. It has been operating in the Grampians region for more than 20 years. The organization receives advocacy funding from both Federal and State Governments.

It is an independent, community based organisation.

GdA's head office is at 2/32 Tuson Street, Ararat. There are also outlets at Horsham, Ballarat, Stawell and Daylesford. GdA employs an Executive Officer, four advocates, one NDIS Appeals Support Officer and two admin staff across the region.

GdA has formed a partnership with Geelong based advocacy service Barwon Disability Resource Council to provide advocacy in Bacchus Marsh and Golden Plains Shire.

GdA is governed by a Board of Governance. The majority of Board members have a lived experience of disability.

For more information go to www.grampiansadvocacy.org.au

Find GdA on Facebook. Search for Grampians Disability Advocacy

GdA is an equal opportunity and family friendly employer.

The culture at GdA is one of respect and faithfulness to both clients and staff.

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### **Overview of the role**

The purpose of the role is to provide an accessible pathway to advocacy for Aboriginal people utilising services at Goolum Goolum Aboriginal Co-op through the employment and possible co-location of an Indigenous disability advocate within the Co-op under a partnership arrangement with Grampians disAbility Advocacy.

### **Key Selection Criteria**

- Passion for social justice.
- Demonstrated ability to work with Aboriginal organisations and communities in culturally appropriate ways.
- Knowledge and understanding of, or the ability to acquire knowledge of, disability issues affecting Aboriginal Australians.
- Good communication skills.
- Self-motivated with ability to work independently and as an effective team member.
- Demonstrated capacity to manage sensitive information and maintain confidentiality.
- Functional computer skills.

### **Highly Desirable**

- Identifies as Aboriginal and/or Torres Strait Islander**
- Relevant qualifications and/or experience in Aboriginal health, community organisations and disability service provision.

### **Compliance with GdA Standards**

- GdA is an equal opportunity and family friendly employer and strongly encourages people with a disability to apply for all positions advertised.
- GdA requires all employees to comply with all work health and safety rules, regulations and relevant Codes of Practice.
- GdA is accredited and requires employees to understand the requirements of quality systems and continuous improvement.
- GdA requires employees to adhere to a *Code of Conduct*, including commitment to confidentiality and conflict of interest declarations.

*Application to include cover letter, resume, brief response to key selection criteria and three current referees (at least one of the referees to be workplace related)*

Send application to:

The Executive Officer  
Grampians disAbility Advocacy Association  
P O Box 112  
ARARAT Vic 3377

**Please mark envelope “Job Application”**

or email: [admin@grampiansadvocacy.org.au](mailto:admin@grampiansadvocacy.org.au)

(please write “job application” in the subject line of your email)

**ABORIGINAL AND TORRES STRAIT ISLANDER PEOPLE ARE  
STRONGLY ENCOURAGED TO APPLY**